Grant Writing Workshops - Proposal Writing Workshop - S. Sioux City, NE - Final Agenda

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9:00 am Welcome

9:15 - 10:00 am Grants Writing Overview
  $ Types of Proposal and their Functions
  $ Proposal Components
  $ Characteristics of a Good Grant Writer

10:00 - 10:45 am Writing Skills Review
  $ Creating Novel Ideas
  $ What to do Before you Begin
  $ Developing Clear Goals and Objectives

10:45 - 11:00 am Break

11:00 - 12:00 noon Responding to RFPs
  $ Understanding the lingo
  $ Program contacts, due dates and other key information
  $ Review of sample RFPs

12:00 - 1:00 pm Lunch at Kahills

1:00 - 1:45 pm Proposal Development
  $ Dos and don’t of grant writing
  $ Funding Sources and websites
  $ Budgets (components, cost sharing, narratives)
  $ The Review Process
  $ Post-grant Management

1:45 - 2:00 pm Formation of Working Groups
  Break

2:00 - 3:00 pm Working Group Proposal Development

3:00 - 3:15 pm Closing Remarks

It is envisioned that by the end of the day, each participant will be able to develop the shell of a fundable travel or planning research proposal. During the working group section of the activities, team leaders will assist individuals in preparing such proposals.