

11-2-2002

Grant Writing Workshops - Proposal Writing Workshop - S. Sioux City, NE - Final Agenda

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Proposal Writing Workshop
funded by
NASA Nebraska Space Grant & EPSCoR
Iowa Room: Marina Inn
S. Sioux City, NE
Saturday, November 2, 2002
9:00 am to 3:15 pm

9:00 am Welcome

9:15 - 10:00 am Grants Writing Overview
 \$ Types of Proposal and their Functions
 \$ Proposal Components
 \$ Characteristics of a Good Grant Writer

10:00 - 10:45 am Writing Skills Review
 \$ Creating Novel Ideas
 \$ What to do Before you Begin
 \$ Developing Clear Goals and Objectives

10:45 - 11:00 am Break

11:00 - 12:00 noon Responding to RFPs
 \$ Understanding the lingo
 \$ Program contacts, due dates and other key information
 \$ Review of sample RFPs

12:00 - 1:00 pm Lunch at Kahills

1:00 - 1:45 pm Proposal Development
 \$ Dos and don=t of grant writing
 \$ Funding Sources and websites
 \$ Budgets (components, cost sharing, narratives)
 \$ The Review Process
 \$ Post-grant Management

1:45 - 2:00 pm Formation of Working Groups
 Break

2:00 - 3:00 pm Working Group Proposal Development

3:00 - 3:15 pm Closing Remarks

It is envisioned that by the end of the day, each participant will be able to develop the shell of a fundable travel or planning research proposal. During the working group section of the activities, team leaders will assist individuals in preparing such proposals.