Navigating Content & Peer Review in an Online Journal

Kelley Rowan, Digital Archives Librarian
Digital Collections Center, Florida International University
• Purpose of Athenaeum
  • Editor roles

• Questions: Design and Policy
  • Content?
  • Peer Review: blind or double-blind?
  • Designing the Digital Commons *Athenaeum* page

• Navigating the Challenges
  • The submission form
  • Pre-filled text & automatic replies
  • Peer reviewers

• Possible Workflows
Athenaeum: Scholarly Works of the FIU Libraries Faculty and Staff

https://digitalcommons.fiu.edu/athenaeum/
Getting Started

• Peer Review & Research Committee

• Editor
  • Turnitin.com
  • Publishing content

• Managing Editor
  • Managing peer reviewers
• Faculty AND staff?

• Posters & presentations?

• Languages other than English?

• Videos?

• Reports & book reviews?
• Poster presentations
• Conference presentations
• Video presentations
• Book chapters or journal articles (OA)
• Reports (must include research component)
• Blind or double-blind?

• How many peer reviewers?

• Do you have peer reviewers in every specialty?

• Will you need to reach out to colleagues at other institutions?

• Categorization of peer reviewers

  • **Novice:** no publication or peer review experience.
    • Limited to (up to) 500-word presentations and posters
    • Will work with expert level peer reviewer

  • **Intermediate:** publication or peer review experience.
    • Receive any type of work based on field of expertise
    • Works with peer reviewer of any level

  • **Expert:** publication and peer review experience.
    • Receive any type of work based on field of expertise
    • Works with peer reviewer of any level
Call for Athenaeum Peer Reviewers

If you are interested in serving as a peer reviewer for Athenaeum, please review the Criteria for Peer Review before completing this form.

Name

Email Address

Have you done peer review for another publication?

- Yes
- No

Aims & Scope of Athenaeum

Athenaeum is an open access, peer-reviewed journal published by the International University (FIU) Libraries. The objectives of Athenaeum are:

1. To provide a peer-reviewed publishing platform for the FIU community.
2. To make our works more broadly discoverable and accessible.
3. To encourage the growth of knowledge and innovation in the library and information science.
• Include links to make submission easy!

  • ORCiD
  
  • Co-Author agreement
  
  • Document Guidelines
  
  • Become a Peer Reviewer
Navigating the Challenges: The Submission Form
Dear Barbara M. Sorondo,

I'm hoping that you will do me the favor of reviewing a recent submission to Athenaeum: Scholarly Works of the FIU Libraries Faculty and Staff entitled "Theft of the Mind: An Innovative Approach to Plagiarism and Copyright Education". The abstract is at the end of this message.

We are committed to providing authors with unparalleled service, so please only agree to do this review if you really can complete a quality review in 5 days.

Please let us know whether you are willing to review this submission by going to the following Web address and selecting the appropriate option there:

https://digitalcommons.fiu.edu/cgi/preview.cgi?authP=article%2Ccontext%2Creview_request%2Ccc%2Clogin&cc=crkErJk&review_request=yes&context=atheneaum/article=1001&authT=9T3iaSU0xIhxNssFdhReUt%2FdGHNvCiI&login=2770135

If you have any trouble accessing the submission, please contact support@dc.bepress.com for assistance.

You can submit your review by going to the same link listed above. From there, you will be prompted on how to finish submitting your review.

This request will expire in 5 day(s). Expired requests are subject to withdrawal at the editors' discretion.

ABSTRACT
please leave the prior Digital Commons record as is

Thank you,

Barbara M. Sorondo
Editor

Athenaeum: Scholarly Works of the FIU Libraries Faculty and Staff
Dear [Name],

You have been selected to peer review a recent submission to Athenaeum: Scholarly Works of the FIU Libraries Faculty and Staff entitled "TITLE." The abstract is at the end of this message.

We ask that you submit your review within two weeks. Please let us know whether you are willing to review this submission by going to the following Web address and selecting the appropriate option there:

https://digitalcommons.fiu.edu/cgi/preview.cgi?.authP=article%2Ccontext%2Creview_request%2Ccc%2Clogin&cc=crkErflk&review_request=yes&context=athenaeum&article=1001&authT=9T3laSU0hXxNssF4hReUt%2FdnVvClI&login=2770135

If you have any trouble accessing the submission, please contact Kelley Rowan, Editor of Athenaeum, at krowan@fiu.edu for assistance.

You can submit your review by going to the same link listed above. From there, you will be prompted on how to finish submitting your review.

This request will expire in one week. Expired requests are subject to withdrawal at the editors’ discretion.

ABSTRACT

Thank you,

Kelley Rowan
Editor
Dear Kelley F. Rowan,

Thank you very much for agreeing to review "Test". If you have not done so already, you may get a copy of the submission at:

https://digitalcommons.fiu.edu/cgi/preview.cgi?article=1002&amp;context=athenaeum&amp;login=1836717

When writing your review, be careful to omit any references to yourself. Editors will make the review available to the author(s) exactly as you submit it. Your identity will be hidden, of course.

After you write your review, you can upload it as a text file, a Microsoft Word (or RTF) file, or as a PDF file.

The "Submit Review" form also includes a place where you may upload a confidential cover letter which only editors may see.

To submit your review, please go to the following URL and click on the "Submit Review" link:

https://digitalcommons.fiu.edu/cgi/preview.cgi?article=1002&amp;context=athenaeum&amp;login=1836717

I look forward to receiving your review.

Thank you,

Barbara M. Sorondo
Editor

Athenaeum: Scholarly Works of the FIU Libraries Faculty and Staff
• Searchable by keyword
  • Easy to find novice & expert peer reviewers
Recruiting Peer Reviewers (and authors)

- Workshop
- Symposium
- Library weekly newsletter
- Faculty email list
- Voluntelling colleagues
JOIN THE CONVERSATION

The Peer Review & Research Committee cordially invite you to
JOIN THE CONVERSATION
a series of workshops on the value of research, how to engage in the research and writing process, and where to publish your scholarship.

Thursday, June 6, 2019
11:00am – 4:00pm

Check-in starts at 11:00am
GL 220

Please,

RSVP

A light lunch will be served, but we ask that participants RSVP by May 24. Preview the Schedule of Events (details to be finalized) and RSVP at http://prrc.eventbrite.com

ATHENAEUM
Scholarly Works of the FIU Libraries Faculty and Staff

Get involved in research now!

There are two simple ways to join the academic conversation with Athenaeum, a new collection of scholarly works by the faculty and staff of the FIU Libraries.

1. **Contribute**: share your publications with the world.
   Submit your research now at: https://digitalcommons.fiu.edu/athenaeum/
   Both new and previously published works accepted.

2. **Review**: provide helpful feedback on your colleagues' publications.
   Email the Managing Editor to be added to the peer reviewer pool: bsorondo@fiu.edu.

For more information:
https://digitalcommons.fiu.edu/athenaeum

Editor-in-Chief: Kelley Rowan
Managing Editor: Barbara M. Sorondo
Workflow for submissions

Submission
- Editor
- Turnitin

Approved Submission
- Managing Editor
- assign peer reviewers

Peer Reviewed Submission
- Editor
- publishes

Submissions not needing peer review
Possible workflow for creating a collection

Content

- Develop the aims & scope
- Languages?
- Type of content?
- Who?
- Editors?

Peer Review

- Peer review?
- Blind or double blind?
- Plagiarism (turnitin)

Technical

- Journal email
- Design front page
- ORCiD?
- Create any forms you will use
- Submission form
- Check all pre-existing text
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305-348-1079
Social Media

https://www.facebook.com/dccfiu/

https://www.instagram.com/fiudigital/

@FIU_Digital_Lib
• Slide 3 – “Do Something Great,” Photo by Clark Tibbs on Unsplash

• Slide 5 – “Neon Question Mark,” Photo by Emily Morter on Unsplash

• Slide 10 – “Game on,” Photo by 陆初雪 SWEETHEART[strlen('@luchuxue1997')] on Unsplash

• Slide 12 – “Be the Buzz,” Photo by Tanya Santos on Unsplash

• Slide 21 – “and Breath,” Photo by Max van den Oetelaar on Unsplash