

Embry-Riddle Aeronautical University

GRADUATE CATALOG 1985





EMBRY-RIDDLE AERONAUTICAL UNIVERSITY

Teaching Aviation since 1926



1985 GRADUATE CATALOG

INTERNATIONAL CAMPUS
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INTRODUCTION

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An Invitation from the President

The modern, industrialized world has spawned an inescapable phenomenon. Progress has created an ever increasing need for specialists in almost every arena of human endeavor. As organizational life grows more complex, the age of the management and technical generalist slips deeper into the recesses of memory.

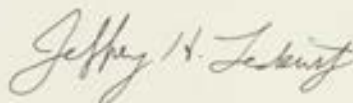
Embry-Riddle specializes in providing opportunities for graduate education to those who aspire to careers in aviation. The University's goal, both clear and attainable, is to prepare students to be effective and productive contributors to the growth and development of aviation in all of its many facets — military, commercial, private, corporate, manufacturing, etc.

The graduate degree programs at Embry-Riddle are specifically designed to match your aspirations to the aviation industry's needs. The courses you take provide as much opportunity as possible to specialize in your particular area of interest. They are designed to give you maximum exposure to the real world of aviation through case studies, applications, exercises, and simulations generated from actual industry data.

Responding to feedback from our friends in the industry and the results of surveys reported in the national media, Embry-Riddle faculty and courses stress the refinement of written and oral communication skills. Anyone lacking the ability to communicate effectively is at a serious disadvantage in seeking employment, striving for superior performance once on the job, and attaining the status of a true professional.

In less than six decades, Embry-Riddle Aeronautical University has established a reputation as the world leader in aviation higher education. If you seek a specialized education for a specialized industry and you can meet the standards of excellence set by Embry-Riddle, I invite you to hone your skills in one of our Master's degree programs.

Sincerely,



Jeffrey H. Ledewitz
Acting President

EMBRY-RIDDLE, A University Like No Other

Since its beginning, Embry-Riddle Aeronautical University has played a unique and important role in aviation. A flying service established at Lunken Airport in Cincinnati on May 19, 1926 was the first aviation organization that operated under the Embry-Riddle banner. Everything from equipment, repair parts, and space to qualified pilots and mechanics was in short supply. Later, the lack of trained mechanics and pilots was to play a pivotal role in setting a new direction for Embry-Riddle. The original company remained intact until late 1928 when it was sold and became the first unit of what is now American Airlines. Four years later J. Paul Riddle, one of the founding fathers, left American and, with aviation education on his mind, started a new company under the Embry-Riddle name. Home base, established on a causeway in Miami, became the first Florida site of the company. By the late 1930's, Riddle and his new partner, John G. McKay, had expanded the operation into the world's largest aviation school, with flight training centers throughout Florida and one in Tennessee. With the advent of World War II, Embry-Riddle became a mecca for training pilots, mechanics and other aviation technicians for the allied nations. Best estimates put the number of candidates trained at around 50,000. After the war, the curriculum was further expanded, first as the Embry-Riddle International School of Aviation and then Embry-Riddle Aeronautical Institute. In 1962 the Institute hired Jack Hunt, an aviation consultant, as its business advisor. Mr. Hunt, president of the University from 1963 to 1984, reorganized Embry-Riddle as a non-profit institution, planned for expansion and further development, and found a new location - one that offered room for growth. On April 24, 1965, a convoy of trucks containing everything the institution owned rolled onto the airport at Daytona Beach, Florida and began operating with some 260 students. Embry-Riddle acquired an 86-acre tract of land at the airport and, in 1970, officially became a University.

The multi-million dollar complex in Daytona Beach is now known as the Eastern campus. Approximately 5,000 students are enrolled in associate's and bachelor's degree programs in aeronautical engineering, aeronautical science, aviation management, aviation maintenance, and computer science. Many students include flight and/or aircraft maintenance training as part of their degree programs.

Undergraduate programs were inaugurated at the Western campus in Prescott, Arizona in 1978. Approximately 800 students study on this 510-acre campus nestled in one of the most picturesque sections of the Grand Canyon State, about 100 miles north of Phoenix.

Since the first resident center opened at Ft. Rucker, Alabama in 1970, the International Campus has met the higher education needs of a particularly mobile segment of the population through unique

methods of instructional delivery. The network of education centers has expanded to more than 80 locations worldwide, from Hawaii to western Europe. The students served by the International Campus are mostly working professionals unable to participate in traditionally scheduled daytime classes. Consequently, instruction is designed to match the special needs of part-time students. Full-time study can be pursued at many locations, as well. Approximately 5,000 students participate in associate's, bachelor's, and master's degree programs at International Campus locations.

The graduate program is administered by the International Campus. Graduate study was first offered by the University in 1973 in Miami, an international aviation hub and, at the time, headquarters for three major air carriers. Graduate programs are now available at more than 20 resident centers in the United States and over 15 locations in Europe. The program locations are listed with addresses and telephone numbers in the last section of the catalog beginning on page 63.

UNIVERSITY STATEMENT OF PURPOSE

The purpose of Embry-Riddle Aeronautical University is to provide an aeronautically-oriented educational program of such fundamental background, scope, and excellence that students may achieve competency and proficiency for productive careers, and in doing so, develop character, judgment, breadth of view, and understanding of our social and economic systems.

GRADUATE PROGRAM STATEMENT OF PURPOSE

Embry-Riddle Aeronautical University graduate educational programs are designed to provide students with the knowledge, skills, and abilities to enable them to make a significant contribution to the aviation field. In order to do that and prepare the graduate to generate creative alternative solutions to the problems of aviation, the application of current technology, methodology, and human resource management techniques is stressed. The acquisition of conceptual, analytical, and problem-solving skills is also emphasized. Wherever possible, case study and simulation learning techniques are employed. While the focus is on application, a clear balance is maintained between the practical and theoretical perspectives. Embry-Riddle is committed to providing graduate education to practicing aviation professionals as well as those just beginning a career in aviation so that both may continue their academic, career and personal development.

ACCREDITATION AND AFFILIATION

Embry-Riddle Aeronautical University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools. All Embry-Riddle Aeronautical University degree programs offered at the various International Campus locations and the Daytona Beach and Prescott Campuses have been approved by the ap-

propriate state approving agencies for the enrollment of veterans eligible for United States Veterans' Administration educational benefits under the various public laws.

STATEMENTS OF POLICY

Embry-Riddle Aeronautical University adheres to the principle of equal education and employment opportunity without regard to race, sex, color, creed or national origin. This policy extends to all programs and activities involving or supported by the University.

Embry-Riddle Aeronautical University does not discriminate on the basis of handicap in the recruitment and admission of students, the recruitment and employment of faculty and staff, and the operation of any of its programs and activities, as specified by federal laws and regulations. A coordinator for compliance with Section 504 of the Rehabilitation Act of 1973, as amended, has been appointed for each campus of the University. The coordinators are the: Dean of Students, Prescott; Director of Health Services, Daytona Beach; and Dean of Academics, International.

The University reserves the right to adjust tuition and fees as it deems necessary.

CATALOG SCOPE AND APPLICABILITY

This catalog is designed for use from January 1, 1985 to December 31, 1985. It is not intended that the provisions of this catalog constitute the statement of the terms of an irrevocable contract between the student and the University. The University reserves the right at all times to change any provision or any requirement stated in this catalog and it further reserves at all times the right to require any student to withdraw for cause. Students who matriculate after January 1, 1985 are subject to all of the provisions of this catalog. As long as continuous enrollment is maintained, a student may remain under the provisions of this catalog or choose any subsequent edition of the graduate catalog.

Students following an earlier catalog but enrolled in courses after January 1, 1985 are subject to the policies, rules, and regulations set forth in the Procedures and Regulations Section and the financial policies and regulations set forth in the Financial Information Section of this catalog.

ALUMNI NETWORK

The Alumni Relations Office serves as the liaison between the alumni network and the University. An alumni newsletter is published and distributed quarterly to herald the latest developments at the University; provide a forum for alumni opinion of University and industry matters; and facilitate contact among graduates.

Alumni chapters have been formed in many areas of the country and within individual organizations employing University graduates. Through the chapters, alumni can share experiences, discuss career strategies, and enjoy social activities.

Other alumni benefits include career assistance available through the Industry Liaison offices at the Daytona Beach and Prescott Campuses and International Campus resident centers.

The alumni of the University are an integral factor in the continued growth of Embry-Riddle. Many alumni contribute regularly to the various student assistance funds, such as the REAL (Repayable Educational Assistance Loan) program. Others donate equipment or their time to serve as counselors at college fairs and other special education events in their local areas.

Over 80,000 graduates have the distinction of calling Embry-Riddle Aeronautical University their alma mater. They can be found in every facet of aviation. Information about alumni activities can be obtained by contacting the Alumni Relations Office at the Executive Offices in Bunnell, Florida.

DEGREE PROGRAMS

INTRODUCTION
MASTER OF BUSINESS ADMINISTRATION IN AVIATION
MASTER OF AVIATION MANAGEMENT
MASTER OF AERONAUTICAL SCIENCE
DUAL DEGREE OPTIONS

INTRODUCTION

Status quo is virtually an unknown concept in the aviation industry. The technology with which aviation works and the national and international regulations with which it must abide are subject to rapid, frequent, and sweeping change. Aviation touches every sphere of modern personal and business life and therefore, must be sensitive to and respond to stimuli from a variety of unrelated sources. A healthy aviation industry is critical to the nation's economic well-being and security.

Embry-Riddle Aeronautical University graduate degree programs are fashioned to stress pragmatic solutions to the managerial and organizational problems likely to arise in the aviation and business world of today. The actual problems presently confronting industry are brought into the classroom for analysis together with the newest tools and techniques available to the manager. Case studies, simulations and other experiential exercises are interspersed throughout the curriculum to achieve a balance between traditional management theory and the realities of organizational life in the 1980's.

The faculty is a mixture of traditionally prepared academicians and those who have compiled records of significant and substantial contributions to the industry. The faculty provide another very important link with aviation and industry. Many of the graduate students themselves have already established careers in aviation and thus, are also able to provide valuable insights from their professional training and experience.

Opportunities are provided within each degree program to tailor the curriculum to meet specific, individual career objectives. Classes are scheduled to accommodate both full- and part-time study. Many of the graduate courses are non-sequential, allowing study to begin in any term. Electives needed to complete the requirements of any graduate degree may be selected from among any of the 500/600 numbered courses (except MS 590 and MS 591) listed in this catalog.

MASTER OF BUSINESS ADMINISTRATION IN AVIATION (MBA/A)

The Master of Business Administration in Aviation is designed to emphasize the application of modern management concepts, methods, and tools to the challenges of aviation and general business. The special intricacies of aviation are woven into a strong, traditional business foundation and examined in greater detail through the wide variety of electives.

The demand for professional managers can only continue to grow in response to the increasing need to improve the efficient and effective use of scarce resources; operate in an atmosphere of heightened national and international competition; accommodate the expansion of the emerging nations; and respond to the call to preserve the fragile environment. The MBA/A curriculum is oriented toward

the needs of the strategic decision-maker in the management hierarchy.

Versatility and analytical resourcefulness are two of the key aims of the MBA/A. While highly structured, part of the curriculum can be individually molded to satisfy personal interests. The Master of Business Administration in Aviation graduate possesses a degree that signifies knowledge of the unique characteristics of the aviation industry and the management principles underlying all business.

The MBA/A curriculum consists of a core requirement of 24 credit hours (8 courses) and an elective component totaling 12 credit hours. The degree requirements are summarized in the listing that follows:

MBA/A Core Courses

	Credit Hours
MS 607 Human Resource Development	3
MS 611 Quantitative Methods in Business	3
MS 614 Marketing Analysis	3
MS 617 Advanced Financial and Managerial Accounting	3
MS 618 Corporate Finance	3
MS 621 Introduction to Decision Support Systems	3
MS 635 Business Policy Analysis	3
MS 638 Managerial Economics	3
Electives	12
Total	36

Since the prerequisite knowledge requirements of graduate courses must be satisfied prior to enrollment, the prerequisites for the MBA/A core courses are listed below to help students plan their academic program. Prerequisite requirements may be satisfied in a number of ways. A detailed explanation of the alternatives is provided on page 20.

MS 607 - Principles of management

MS 611 - Probability and statistics

MS 617 - Principles of financial and managerial accounting

MS 618 - Principles of financial and managerial accounting

MS 621 - An introductory course in computers

MS 635 - MS 611, MS 614, & MS 618.

MS 638 - Principles of microeconomics and macroeconomics.

MASTER OF AVIATION MANAGEMENT (MAM)

The Master of Aviation Management is designed primarily for those interested in managing the many smaller organizational entities that are such a vital part of the aviation industry or operational units of larger organizations. Examples include fixed base operations, corporate flight departments, commuter and air taxi flight operations, component and support equipment manufacturers and flight training establishments. In a typical morning, a manager of one of these operations may have to deal with situations in customer service, crew scheduling, wage and salary administration, packaging, inventory, and budgeting, to name just a few.

The curriculum is a survey of the tools and techniques available to manage problems that arise in all of the functional areas of management. The needs of the tactical organizational decision-maker are the designed focus of the MAM curriculum. Four of the core courses stress the practical application of management theory to aviation while the two elective core courses allow the establishment of an individual program direction. Through judicious elective selection, the MAM student is able to put together a solid program that complements the framework formed by the core electives chosen. The MAM degree requires 36 credit hours consisting of a core totaling 18 credit hours (6 courses) and an elective component of 18 credit hours. Students must select at least two (2) Management Science courses as electives. The curriculum is summarized in the list that follows:

MAM Core Courses

	Credit Hours
MS 611 Quantitative Methods in Business	3
MS 613 Personnel Management	3
MS 615 Current Problems in Aviation	3
MS 621 Introduction to Decision Support Systems	3
In addition, two of the following courses must be selected to complete the core:	6
MS 602 Principles of Air Transportation	
MS 609 Airline Operations and Management	
MS 618 Corporate Finance	
MS 645 Airport Management	
MS 655 Aviation Law and Insurance	
AS 608 Aircraft Accident Investigation and Aviation Safety	
Electives (at least six credits must be Management Science)	18
Total	36

Since the prerequisite knowledge requirements of graduate courses must be satisfied prior to enrollment, the prerequisites for the MAM core courses are listed below to help students plan their academic program. Prerequisite requirements may be satisfied in a number of ways. A detailed explanation of the alternatives is provided on page 20.

- MS 611 - Probability and statistics
- MS 613 - Principles of management
- MS 621 - An introductory course in computers
- MS 602 - Principles of microeconomics, macroeconomics, & management
- MS 609 - Principles of management
- MS 618 - Principles of financial and managerial accounting
- MS 645 - Principles of management

MASTER OF AERONAUTICAL SCIENCE (MAS)

The Master of Aeronautical Science is designed for the aviation professional who seeks a career in the technical sphere of aviation. Opportunities include air traffic control, aviation maintenance, engineer liaison or technical representative with an aircraft or aircraft component manufacturer, flight operations manager, or federal air safety inspector. Functional responsibilities might include operations, safety, maintenance, logistics, or information systems. The core requirement of the MAS degree is structured to broaden the operational knowledge that students bring to the program from their professional experience. Electives can be chosen according to the specialty that most interests the individual student. The MAS degree requires 36 credit hours composed of a core totaling 18 credit hours (6 courses) and 18 credit hours of electives. Students must select at least two (2) Aeronautical Science courses as electives. The curriculum is summarized in the list that follows:

MAS Core Courses

	Credit Hours
AS 515 Simulation in Aviation	3
AS 608 Aircraft Accident Investigation and Aviation Safety	3
AS 609 Aircraft Maintenance Management	3
MS 615 Current Problems in Aviation	3
In addition, two of the following courses must be selected to complete the core:	6
AS 606 Aviation Control/Communication Systems	
AS 607 Advanced Aircraft Systems	
AS 640 Supply and Distribution in the Aviation Industry	
AS 641 Production and Procurement in the Aviation Industry	
Electives (at least six credits must be Aeronautical Science)	18
Total	36

Since the prerequisite knowledge requirements of graduate courses must be satisfied prior to enrollment, the prerequisites for the MAS core courses are listed below to help students plan their academic program. Prerequisite requirements may be satisfied in a number of ways. A detailed explanation of the alternatives is provided on page 20.

- AS 606 - Demonstrated knowledge of flight rules and regulations, and basic navigation
- AS 607 - Demonstrated knowledge of aircraft systems and components
- AS 609 - Principles of management
- AS 640 - Principles of management
- AS 641 - Principles of management, microeconomics, and macroeconomics

DUAL DEGREE OPTIONS

A student may pursue two Embry-Riddle master's degrees—the Master of Aeronautical Science and either the Master of Business Administration in Aviation OR the Master of Aviation Management. The decision to pursue one of the dual degree options must be declared in writing before a student completes the first 12 credit hours of Embry-Riddle graduate study. A maximum of 12 credit hours from one degree may be applied to the requirements of the other. Thus, a minimum of 60 credit hours must be earned that includes all of the core courses of both degree programs. The transfer credit maximum of 12 credit hours is in effect for pursuit of a dual degree option meaning that a minimum of 48 credit hours of Embry-Riddle graduate courses must be completed. A single diploma is awarded showing the titles of both degrees. Following is a summary of the combined curricula for the two dual degree alternatives:

I. MAS and MBA/A

Core Courses

	Credit Hours
AS 515 Simulation in Aviation	3
AS 608 Aircraft Accident Investigation and Aviation Safety	3
AS 609 Aircraft Maintenance Management	3
MS 607 Human Resource Development	3
MS 611 Quantitative Methods in Business	3
MS 614 Marketing Analysis	3
MS 615 Current Problems in Aviation	3
MS 617 Advanced Financial and Managerial Accounting	3
MS 618 Corporate Finance	3
MS 621 Introduction to Decision Support Systems	3
MS 635 Business Policy Analysis	3
MS 638 Managerial Economics	3
and 2 courses from the following list:	6
AS 606 Aviation Control/Communication Systems	
AS 607 Advanced Aircraft Systems	
AS 640 Supply and Distribution in the Aviation Industry	
AS 641 Production and Procurement in the Aviation Industry	
Electives (at least six credits must be Aeronautical Science) 18	
Total	60

II. MAS and MAM

Core Courses

	Credit Hours
AS 515 Simulation in Aviation	3
AS 608 Aircraft Accident Investigation and Aviation Safety	3
AS 609 Aircraft Maintenance Management	3
MS 611 Quantitative Methods in Business	3
MS 613 Personnel Management	3
MS 615 Current Problems in Aviation	3
MS 621 Introduction to Decision Support Systems	3
and 2 courses from the following list:	6
AS 606 Aviation Control/Communication Systems	
AS 607 Advanced Aircraft Systems	
AS 640 Supply and Distribution in the Aviation Industry	
AS 641 Production and Procurement in the Aviation Industry	
and 2 courses from the following list:	6
MS 602 Principles of Air Transportation	
MS 609 Airline Operations and Management	
MS 618 Corporate Finance	
MS 645 Airport Management	
MS 655 Aviation Law and Insurance	
Electives (at least six credits must be Aeronautical Science and six credits must be Management Science)	27
Total	60

ADMISSION

ADMISSION ELIGIBILITY
TRANSFER AND ADVANCED STANDING CREDIT
APPLICATION PROCEDURES
ADMISSION TIME LIMIT
PERFORMANCE TRIAL
PREREQUISITE KNOWLEDGE REQUIREMENTS

ADMISSION ELIGIBILITY

Persons who possess a baccalaureate degree from a college or university regionally accredited in the United States are eligible for admission to graduate study at Embry-Riddle Aeronautical University.

Education received at foreign schools must be evaluated to determine its equivalency to a baccalaureate degree from a regionally accredited institution in the United States. Applicants educated at foreign schools obtain the required evaluation by submitting official, certified documentation of their educational achievements to Educational Credentials Evaluators, Inc.

Applicants for whom English is a second language must demonstrate sufficient proficiency in English for successful study at the graduate level by attaining a minimum score of 550 on the Test of English as a Foreign Language (TOEFL). Applicants who completed their undergraduate education at a college/university where English was the language of instruction in all disciplines are not required to demonstrate English language proficiency.

With the specific permission of the Dean of Academics, exceptional undergraduate students may be allowed to enroll in graduate courses during the final term in which they will complete all requirements for the baccalaureate degree. The combination of graduate and undergraduate enrollments may not exceed the course load limits specified in the Procedures and Regulations Section of the graduate catalog.

In view of the lead time required to process applications for financial aid, applications for admission may be submitted by undergraduate students who are within 30 semester hours of completing a baccalaureate degree. The Dean of the United States or European Division of the International Campus may authorize conditional admission of qualified applicants. Unconditional admission is contingent upon presentation of evidence that the baccalaureate degree has been completed. A student admitted on a conditional basis is not guaranteed enrollment under a specific catalog; will not be officially evaluated in a graduate degree program; and is not permitted to enroll in Embry-Riddle graduate courses. A conditional admission is valid for one year from the date of approval.

Applicants who are qualified for admission to graduate study but do not wish to seek an Embry-Riddle graduate degree are eligible to enroll in a maximum of 12 credits of graduate courses.

TRANSFER AND ADVANCED STANDING CREDIT

The combined total of transfer and advanced standing credit applied to an Embry-Riddle graduate degree, including the dual degree options, may not exceed 12 credit hours. Subsequent to initial enrollment at Embry-Riddle, all graduate degree requirements must be completed at the University unless an articulation agreement with

the other institution is in force at the time. Credit for Embry-Riddle graduate courses has precedence over credit from other sources and therefore, is applied toward degree requirements before any other credit.

Transfer or advanced standing credit will be applied to the requirements for a degree only if the subject matter is either management or aeronautically oriented and specifically relevant to the applicant's Embry-Riddle graduate degree program. Credit for graduate courses or advanced standing used to satisfy the requirements for an undergraduate degree will not be applied to the requirements for a graduate degree.

Graduate courses completed at other regionally accredited colleges/universities may be considered for transfer and application to the requirements for an Embry-Riddle master's degree. A transfer course will be used to satisfy a graduate degree core requirement only after it has been determined to be fully equivalent to the required course. Applicants should submit a copy of the appropriate school catalogs marked to show the descriptions of courses proposed for transfer to facilitate evaluation. Transfer credit will be accepted only if all of the following conditions are satisfied:

1. Official transcripts from the institution where the credit was earned are received directly from that institution.
2. The courses were completed with a minimum grade of "B".
3. The courses were completed within the seven (7) year period immediately preceding the date the application for admission is received at the Student Records and Registration Office in Bunnell, Florida.

Advanced standing credit for non-academic experience may be awarded for the possession of advanced flight credentials. The possession of advanced flight credentials must be documented by the presentation of valid Federal Aviation Administration certificates. Flight credentials used to satisfy undergraduate degree requirements are not acceptable for advanced standing in the graduate program. The credit granted for advanced flight credentials is as follows:

Flight Engineer Certificate:

Turbojet, Turboprop, or Reciprocating Class	3 credit hours
Turbojet or Turboprop and Reciprocating Class	4 credit hours
Airline Transport Pilot Certificate	2 Credit hours
Aircraft Type ratings	
- Reciprocating-Powered Aircraft	1 Credit hour
- Turbine-Powered Aircraft	1 Credit hour

Advanced standing credit may also be granted for successful completion of certain senior United States military service schools. Credit for the completion of senior service schools will be applied to degree requirements if the subject matter is relevant to the applicant's degree program. The seven year time limit on transfer and advanced standing credit does not apply to military officers on ac-

tive duty because they continuously apply the knowledge gained in such schools, thereby maintaining subject currency. The seven year time limit commences on the date an officer separates from active military service. The eligibility of a school for advanced standing credit and the level of credit to be granted is in accordance with the current "Guide to the Evaluation of Educational Experiences in the Armed Services" published by the American Council on Education and established University procedures. Official documentation of the successful completion of senior service schools must be submitted with the application for admission.

Petitions for experiential credit beyond that described above are not encouraged and will only be favorably considered in exceptional circumstances.

APPLICATION PROCEDURES

Applications for admission are to be submitted through the Embry-Riddle resident center which the applicant plans to attend. Applications will not be processed until all required credentials are received. Applications received after the submission deadlines specified below will be processed as quickly as possible, but acceptance for admission may not be early enough for the applicant to begin the program as soon as desired.

UNITED STATES CITIZENS (and permanent residents of the United States)

All of the following items must be received at the appropriate resident center at least 15 days prior to the first day of the initial term in which the applicant plans to enroll.

1. Completed application form and the full application fee (\$15).
2. Official transcripts of all undergraduate and graduate course work attempted sent directly from each college or university attended. Applicants wishing to transfer graduate credit are reminded to submit catalogs from the institutions where the credit was earned, marked to indicate the courses to be reviewed.
3. Official test result reports for DANTES or CLEP examinations, applicable to undergraduate prerequisite requirements, sent directly from the testing authority.
4. Copies of Federal Aviation Administration flight certificates and/or official documentation of military pilot experience.

FOREIGN APPLICANTS (non-resident, non-immigrant applicants entering the United States on F-1 or J-1 student visas)

Embry-Riddle is authorized under federal laws to enroll non-immigrant alien students. Foreign applicants may enroll at the Daytona Beach Center, in the South Florida Region, and with special approvals, at certain European Division locations. Foreign students interested in enrolling at European locations should contact the local center director or the European Division headquarters at Wiesbaden, West Germany.

All of the following items must be received at the appropriate resident center at least six months prior to the first day of the initial term in which the applicant plans to enroll.

1. Completed application form and the full application fee (\$50).
2. Detailed evaluation of all foreign college/university educational credentials by:

Educational Credentials Evaluators, Inc.
P. O. Box 17499
Milwaukee, Wisconsin 53217

A fee is charged for this service and is paid by the applicant. The current rate can be obtained from the company, the resident center, or the Department of Student Records and Registration. Since the evaluation process takes some time, allowances should be made so that the 6 month application deadline can be met.

3. All applicants whose native language is not English or who were educated at schools where English was not the language of instruction in all disciplines must submit evidence of English language proficiency. Evidence consists of official test result reports for the Test of English as a Foreign Language (TOEFL) received directly from the testing agency. The minimum acceptable score is 550.
4. Bank letter, affidavit of financial support, or official notification of public or private organizational sponsorship. An estimate of annual tuition, educational, and living expenses may be obtained from an Embry-Riddle center upon request. Foreign students must be fully prepared upon arrival at the University to meet all normal living expenses and manage their finances throughout their stay.

Upon notification of acceptance for graduate study, foreign applicants must remit the required advance tuition deposit. The amount of the required deposit and associated procedures are described in the Financial Information section of the catalog. Upon receipt of the deposit, the University will send written confirmation of enrollment eligibility and issue the Certificate of Eligibility (U. S. Immigration and Naturalization Service form I-20). The I-20 form must be in the students' possession prior to departure from their home country. Students must present the I-20 form to the nearest U.S. embassy or consulate to obtain the necessary entry visa. Changing U. S. immigration status from tourist (or other) to student is not possible after arrival at the University.

The foregoing rules and procedures apply equally to foreign students already studying in the United States who wish to pursue graduate study at Embry-Riddle. The only exception is that they must follow the required procedures to obtain approval of the U. S. Immigration and Naturalization Service for the transfer. It is recommended that they seek the assistance of the foreign student advisor at the school from which they wish to transfer.

ADMISSION TIME LIMIT

Applicants who have been accepted for admission into the Embry-Riddle graduate program must enroll in Embry-Riddle graduate courses within one (1) year from the date of the letter notifying them of acceptance. Those who do not enroll within the specified time period must reapply for admission according to the regulations and procedures in effect at the time of reapplication.

PERFORMANCE TRIAL

The Embry-Riddle graduate program is designed to give all applicants who qualify for admission the opportunity to attempt graduate study. However, acceptance for admission does not qualify a student as a candidate for an Embry-Riddle master's degree. Qualification for degree candidacy is based exclusively on academic performance.

All who are accepted for admission must demonstrate by their initial academic performance that they can meet the standards expected of candidates for an Embry-Riddle master's degree. Therefore, all students are subject to a performance trial consisting of the first 12 credit hours of Embry-Riddle graduate study attempted. Students must achieve a minimum cumulative grade point average (CGPA) of 3.00 for the first 12 credit hours of Embry-Riddle graduate courses attempted in order to remain in the graduate program and qualify as degree candidates.

Students who fail to achieve the 3.00 CGPA will be prohibited from further graduate study at Embry-Riddle effective with the end of the term in which the twelfth credit hour was attempted. The CGPA to determine eligibility for degree candidacy will be calculated in accordance with the procedure described in the Procedures and Regulations section of the catalog and include all Embry-Riddle graduate courses attempted up to and including the term in which the twelfth credit was attempted.

PREREQUISITE KNOWLEDGE REQUIREMENTS

The prerequisite knowledge requirements listed after the descriptions of some graduate courses signify that comprehension of the major concepts in those subjects is necessary to benefit fully from the graduate courses. Students must demonstrate comprehension of the requisite knowledge before registration in the graduate courses is permitted. Evidence of prerequisite satisfaction must be submitted for inclusion in students' official academic files. Satisfaction of prerequisite requirements may be demonstrated by any of the following means:

1. Completion of the Embry-Riddle undergraduate courses equivalent to the prerequisite requirements, as described on page 22, with a minimum grade of "C". Individual descriptions of these undergraduate courses are provided at the end of the course description section.

2. Submission of official transcripts from regionally accredited colleges/universities showing completion of courses substantially equivalent to the Embry-Riddle undergraduate courses with a minimum grade of "C".
3. Satisfactory completion of Embry-Riddle comprehensive subject examinations. Special concentrated review courses in accounting and economics, MS 590 and MS 591, are offered at many locations as refreshers for students who choose this alternative. Course descriptions may be found on page 40.
4. Submission of official CLEP/DANTES test result reports showing satisfactory scores on tests equivalent to the designated courses.
5. Students who believe they possess the required prerequisite knowledge by virtue of experience and training not covered in items 1 through 4 above may take specially developed tests to demonstrate their readiness for the graduate course.

PREREQUISITE KNOWLEDGE EQUIVALENCIES

<u>Prerequisite Requirement</u>	<u>Embry-Riddle Undergraduate Courses</u>	<u>Other</u>
Basic aircraft performance	AS 310	
Aircraft systems and components	AS 210 or AMT 370	FAA certificates: ATP with a jet type-rating, or flight engineer. U.S. military transport category aircraft pilots. FAA commercial pilot certificate, U.S. military pilots or military flight officers of 2-place fighter aircraft. FAA airframe certificate
Basic aerodynamics	AS 309	FAA ATP certificate or U.S.A.F or U.S.N. military pilots
FAA Commercial Pilot certificate with Instrument Rating	AS 100, AS 102, AS 103, AS 201, and AS 202	U.S. military pilot or flight officer/navigator
Flight rules and regulations	AS 103	
Basic meteorology	AS 201	FAA commercial pilot certificate or U.S. military pilot or flight officer/navigator
Basic navigation	AS 202	FAA commercial pilot certificate or U.S. military pilot or flight officer/navigator
Basic calculus	MA 112	FAA instrument rating or U.S. military pilot or flight officer/navigator
An introductory course in computers	CS 105 or CS 109	
Financial accounting	MS 110 or MS 210 and MS 212 EC 210 EC 211	
Microeconomics	MS 112 or MS 312	
Macroeconomics	MS 305	
Managerial accounting	MA 211 or MA 222	
Principles of management		
Probability and statistics		

PROCEDURES AND REGULATIONS

STUDENT RESPONSIBILITIES
STANDARDS OF CONDUCT
ACADEMIC INTEGRITY
PRIVACY OF STUDENT RECORDS
ATTENDANCE
COURSE SCHEDULES, CLASS HOURS, AND TERM LENGTHS
COURSE LOAD
WITHDRAWAL FROM A COURSE
WITHDRAWAL FROM THE UNIVERSITY
GRADING POLICY
STANDARDS OF ACADEMIC PROGRESS
DEGREE COMPLETION TIME LIMIT
CONTINUOUS ENROLLMENT
READMISSION TO THE GRADUATE PROGRAM
RESIDENT CREDIT
GRADUATION REQUIREMENTS
TRANSCRIPT REQUESTS

All University graduate academic and non-academic procedures and regulations are subject to change within the school year. Therefore, all procedures and regulations in effect at a given time may not be reflected in the current catalog. When such changes do occur, notice of the change may be in the form of an addendum to the current graduate catalog. Catalog addenda are effective on the date published.

STUDENT RESPONSIBILITIES

Students are responsible for being fully informed about all procedures and regulations governing their participation in Embry-Riddle graduate programs. The necessary information may be found in the current graduate catalog, orientation and information packets published and distributed by the resident centers, and periodic announcements published by the University. Waivers of enforcement due to ignorance of a procedure or regulation will not be considered.

STANDARDS OF CONDUCT

Graduate students are expected to observe the generally recognized standards of acceptable personal conduct. As present and future aviation and business leaders, they are expected to assume personal responsibility for their actions and the conduct of their personal affairs. The University reserves the right to dismiss a student at any time and without further reason should the student's conduct, academic or other performance be regarded as undesirable. Undesirable conduct is defined as conduct not within the best interests of the University as construed by an ad hoc conduct committee composed of representatives from the student body and faculty. Undesirable conduct includes but is not limited to academic dishonesty, obstruction or disruption of University activities, theft or property damage, physical abuse of persons and possession of dangerous or narcotic drugs. The issuance of a transcript or diploma signifies satisfaction of all University requirements, behavioral and financial, as well as academic.

ACADEMIC INTEGRITY

Graduate students are expected to do and present only their own work to satisfy academic assignments. Incidents of academic dishonesty are regarded as very serious offenses. Sanctions accepted by or imposed on offenders following due process may include failure of the test or assignment, failure of the course, suspension, or dismissal from the University.

Plagiarism is recognized by the University as an act of academic dishonesty. It is defined as taking the ideas, writings, work, etc. of another and passing them off as one's own. Two common forms of plagiarism are the use of the written or oral work of another without giving proper acknowledgment and presenting the written and oral work of another in the guise of being one's own.

PRIVACY OF STUDENT RECORDS

The Family Educational Rights and Privacy Act of 1974, Public Law 93-380, provides students with the right of access to their educational records and precludes the University from releasing educational records to non-school employees without the consent of the student. Blanket authorizations are not permitted. Consent of the student must be supplied with every request to release education records. Certain "directory" information may be published at the discretion of the University without consent. This information includes, a student's name, address, telephone number, date and place of birth, degree program, class schedule, dates of attendance, degrees and awards received, and the most recent public or private school attended.

ATTENDANCE

Students are expected to attend all scheduled classes. Active participation in class is an important element of graduate study. It will be considered by instructors and reflected in the assignment of final course grades. At times, circumstances will force a student to be absent from class. On such occasions, all matters related to the absence, including making up missed work, are to be arranged between the student and the instructor. Should an absence be anticipated, the student should contact the instructor in advance to make arrangements that might include the audio recording of the missed session.

COURSE SCHEDULES, CLASS HOURS AND TERM LENGTHS

The length of a term varies throughout the International Campus according to the needs of the student population served by the different graduate locations. Thus, the academic year may be composed of from three to five terms. Classes meet from 1 to 3 times per week, typically on weekday evenings or during the day on weekends. Schedules of classes will include approximately 750 minutes of classroom instruction time for each hour of credit.

The course offerings for each term are planned to meet the academic needs of the majority of students. All core courses for the degree programs offered at a resident center are scheduled at a frequency which depends largely on the size of the program at a particular location. Elective course offerings are subject to other variables such as perceived student interest and the availability of appropriately qualified faculty. A schedule of course offerings is published well before an upcoming term by each resident center. The University reserves the right to make adjustments to the published schedule, including the cancellation of classes, whenever deemed necessary and appropriate.

COURSE LOAD

The maximum permissible course load is 12 credit hours per term. The resident center/regional director may restrict a student's enrollment when deemed in the best interests of the student. If a stu-

dent demonstrates exceptional academic performance, the resident center/regional director may approve a one course overload.

Full-time enrollment status is achieved when a student enrolls in six (6) or more credit hours per term.

WITHDRAWAL FROM A COURSE

A student may withdraw from a course until the end of the middle week of a term or as stated in the contracts or memoranda of understanding/agreement in effect at certain graduate locations. In the latter situation, the resident center will publish and display notification of the applicable regulation. The student must complete and sign the proper university form to accomplish a withdrawal. The effective date of the request is the date it is received by the center director/registrar. An official withdrawal cannot be accomplished simply by ceasing regular class attendance. When a course has not been completed and the official withdrawal procedure has not been properly followed, a grade of "F" will be assigned. Refer to the Financial Information section for information about refunds.

WITHDRAWAL FROM THE UNIVERSITY

Withdrawal from all University graduate courses after the scheduled withdrawal period and before the scheduled administration of any final examinations constitutes withdrawal from the University. When students formally withdraw from the University, a grade of "WP" (Withdrawal-Passing) or "WF" (Withdrawal-Failing) will be assigned for each course in which they are enrolled based on their performance in the course up to the time of official withdrawal. A student may withdraw from the University when the following conditions are met:

1. The proper University form, fully completed and signed, has been submitted to the center director/registrar prior to the scheduled administration of any final examinations for courses in which the student is enrolled.
2. All financial obligations to the University have been satisfied prior to submission of the withdrawal request.

An official withdrawal cannot be accomplished by simply ceasing class attendance. When courses have not been completed and the official withdrawal procedure has not been followed, grades of "F" will be assigned. In situations that do not meet the above criteria but involve exceptional circumstances that may create severe hardship for the student, the student may petition the Dean of Academics for special consideration through the center director/registrar.

GRADING POLICY

The following four-point scale is used to document student performance:

Grade	Achievement Rating	Grade Points
A	Excellent	4
B	Satisfactory	3
C	Passing	2
F	Failure	0
I	Incomplete work	0
P	Passing (Applicable to MS 590 and MS 591 only)	0
W	Withdrawal from a course	0
WP	Withdrawal from the University passing	0
WF	Withdrawal from the University failing	0
AU	Audit	0

Incomplete

The incomplete grade of "I" is a temporary grade. An instructor may assign an "I" to a student who is passing but unable to complete the course requirements before the scheduled end of the term due to severe hardship beyond the control of the student, as determined by the instructor. An "I" must be redeemed by the end of the second term following the term for which the "I" was assigned. Incompletes which are not redeemed are automatically converted to course grades of "F" upon expiration of the redemption period. The center director/registrar may restrict the enrollment of students who have outstanding incompletes or a history of repeated incompletes.

Audit

Any student eligible for admission to the graduate program may register to audit any graduate course providing all prerequisite requirements are satisfied. Regular class attendance is required. A student who fails to maintain satisfactory attendance, as determined by the instructor, will be assigned a grade of "W". A student may change registration from audit to credit only during the "Add" period at the beginning of the term. The "Add" period is defined by the individual resident center in accordance with the terms of any contract or memorandum of understanding/agreement in force. A change of registration from credit to audit may be made only during the authorized withdrawal period.

Calculation of the Grade Point Average

The grade point average (GPA) is determined by dividing the number of grade points earned at Embry-Riddle by the total number of credit hours attempted. When a "P", "I", "W", "WP", "WF", or "AU" grade is recorded for a course, the hour value does not count as hours attempted. A GPA for each term and a cumulative GPA (CGPA) are computed for each student for graduate work completed

with the University. A repeated course is considered an additional course. All attempts at a course will be included in the calculation of the GPA.

Grade Reports

Grade reports are issued at the end of each term. All reports of grades are mailed directly to students at the addresses provided by them in compliance with the provisions of the Federal statute, Public Law 93-380, cited as the Education Amendments of 1974, Section 438, Protection of the Rights and Privacy of Parents and Students.

The University is prohibited from releasing grade information without the express written authorization of the student. Such authorizations must be granted each term as blanket authorizations are prohibited by law.

STANDARDS OF ACADEMIC PROGRESS

Academic Warning

Academic Warning is imposed and entered on the permanent record of students when the cumulative grade point average (CGPA) falls below 3.00 after the Performance Trial has been successfully completed. Since all students are on a trial basis for the first 12 credit hours, issuance of Academic Warning during the Performance Trial is redundant and will not be imposed. The imposition of Academic Warning is the first and only formal alert to students that their program of study is in jeopardy.

After the term in which the CGPA fell below 3.00, students placed on Academic Warning are entitled to attempt no more than 12 additional graduate credit hours in order to raise their CGPA to the required minimum of 3.00. Students on Academic Warning are subject to course load limitations imposed by the center director/registrar. Since a limited enrollment opportunity to remediate a grade point deficiency is provided, students on Academic Warning are still considered to be in good standing with the University. Students receiving Veterans' Administration (VA) Educational Benefits who are placed on Academic Warning will experience an interruption in VA Educational Benefits if they remain on Academic Warning for more than two (2) terms.

Dismissal

Students are subject to dismissal from the graduate program when any of the following conditions occur:

1. Failure to successfully complete the Performance Trial by achieving a cumulative grade point average of at least 3.00 for the first 12 credit hours of Embry-Riddle graduate work attempted.
2. A third final course grade of less than a "B" has been assigned.
3. A second final course grade of "F" has been assigned.

4. The cumulative grade point average has not been raised to at least 3.00 within the next 12 graduate hours attempted after the term in which the CGPA fell below 3.00.
5. The cumulative grade point average has fallen below 2.50

The Dean of Academics reviews the cases of all students subject to dismissal from the graduate program and makes the final determination of the action to be taken.

DEGREE COMPLETION TIME LIMIT

All requirements for an Embry-Riddle master's degree must be completed within seven (7) years from the date of initial enrollment.

CONTINUOUS ENROLLMENT

Students are not considered to be continuously enrolled if they:

1. Do not enroll in an Embry-Riddle graduate course for more than two years.
or
2. Have been suspended or dismissed from the University.
or
3. Did not complete an Embry-Riddle master's degree within the seven (7) year time limit.

Students who fail to maintain continuous enrollment for any reason must reapply for admission.

READMISSION TO THE GRADUATE PROGRAM

Application for readmission is made on the standard application for graduate admission form and submitted to the center director. Documentation supporting the readmission must accompany the application. The Dean of Academics reviews all applications for readmission and renders the final acceptance decision. If the readmission is approved, the student must follow the provisions of the catalog in effect at the time of the first enrollment subsequent to the readmission. At the time of readmission, the criteria for transfer credit and advanced standing is applied to all previous graduate study, including previously completed Embry-Riddle graduate courses, and any relevant experience.

RESIDENT CREDIT

A minimum of 24 hours of graduate work including the last nine credit hours must be completed at Embry-Riddle to qualify for a master's degree. Students pursuing either of the dual degree options must complete a minimum of 48 credit hours of graduate work at Embry-Riddle.

GRADUATION REQUIREMENTS

Before an Embry-Riddle master's degree will be conferred on any student, the general requirements of the University and the specific requirements of the degree sought must be satisfied. A summary of the graduation requirements for all students follows:

1. Successfully complete all required courses listed in the applicable University graduate catalog for the degree sought.
2. Successfully complete a minimum of 36 graduate credit hours acceptable toward a single master's degree or 60 graduate credit hours for either dual degree option.
3. Satisfy the Embry-Riddle graduate residency requirement by completing the last nine graduate credit hours at Embry-Riddle and a minimum total of 24 Embry-Riddle graduate credit hours (48 for either dual degree option.)
4. Earn a cumulative GPA of at least 3.00 for all Embry-Riddle graduate work.
5. Satisfy all debts and obligations to the University.
6. Be recommended by the faculty, appropriate center director, and the Dean of Academics, International Campus.

Application for Graduation

A student may graduate at the end of any term. The application for any graduate degree must be submitted to the appropriate center director no later than the end of the registration period of the student's planned final term. Since diplomas are routinely ordered only three times per year and International Campus term dates vary, even a properly submitted graduation application may not be received and processed in time to be included in one of the orders. In this situation and when an application is submitted late, the student can anticipate a delay in receiving the diploma of as much as six (6) months after the term in which all requirements for graduation were completed.

TRANSCRIPT REQUESTS

Upon the written request of the student at the time of graduation, one complete transcript of record is furnished to the student without charge. For additional transcripts, a signed request for the academic transcript must be made by the student to the International Campus Student Records Office accompanied by a fee of \$2.00. Transcripts, letters of recommendation or certifications of attendance will not be released for the students who have failed to meet their financial obligations to the University.

FINANCIAL INFORMATION

TUITION, FEES, AND DEPOSITS
PAYMENT REGULATIONS
REFUNDS
FINANCIAL AID
VETERANS' EDUCATIONAL BENEFITS
MILITARY TUITION ASSISTANCE

The University reserves the right to revise the fees, prices, schedules and terms of payment and other financial elements listed in this catalog at any time without advance notice. It is anticipated that inflationary trends will cause periodic adjustments to the schedule of tuition and fees listed below.

TUITION, FEES, AND DEPOSITS

Tuition and Deposits

Tuition levels are established to meet the costs of program operation and in accordance with contracts or memoranda of understanding/agreement. Hence, they may vary from one location to another.

	Per credit hour
United States Resident Centers	\$ 110
European Resident Centers	\$ 110
Daytona Beach Center.....	\$ 140
South Florida Region	\$ 115
Foreign Student Advance Tuition Deposit	\$ 1,700

NOTE: Tuition for MS 590 and MS 591 is charged at the undergraduate tuition rate of the resident center where the courses are taken.

Fees (Non-Refundable)

Application Fee (one time):	
- U.S. Citizens and Permanent U.S. Residents.....	\$ 15
* - Foreign Applicants	\$ 50
*Foreign Student Service Fee (per term)	\$ 50
Transcript Fee.....	\$ 2
Lab Fees (depend on the course)	Variable
First diploma	No Charge
Additional diplomas	\$ 15 each

*The higher application fee and the service fee are assessed foreign students to help defray additional costs associated with processing applications and providing counseling and assistance on immigration and other matters unique to foreign students.

PAYMENT REGULATIONS

Registration, when accepted by the University, constitutes a financial contract between the University and the student. Failure to make payments of any amount owed the University when due is considered sufficient cause to suspend a student and withhold grades, transcripts, diplomas, and degrees until the debt has been satisfied. Full payment of tuition, fees, and textbook charges is due upon registration.

The advance tuition deposit required of foreign students must be received before any certificates of enrollment eligibility will be issued. The deposit will be applied **ONLY** to the full-time tuition charges for the student's first term. These funds are not available to the student for any other purposes. The deposit is refundable in full only if the student does not enroll or withdraws within the refund period and returns to the home country. Should part of the deposit

remain after the first term tuition has been deducted and the "add" period has expired, the balance may be refunded. Refunds are made directly to the student unless the University is provided specific guidance to the contrary.

REFUNDS

Students in good standing with the University at the time of withdrawal may be eligible for a refund. Tuition is refundable in full if a proper and acceptable withdrawal is accomplished before the close of business at the appropriate location on the day that marks the end of the first calendar week of a term or as stated in any contracts or memoranda of understanding/agreement in effect at the time. Refunds will not be made subsequent to that time.

FINANCIAL AID

Embry-Riddle makes every effort, within the limitations of its available financial resources, to assure that no qualified student is denied the opportunity to obtain an education because of inadequate financial resources. However, the primary responsibility for financing an education must be assumed by the student. Graduate students in need of financial assistance to enable them to pursue their educational goals should contact the center director at the location they wish to attend. The brochure entitled "Opportunities for Qualified Students" describes financial assistance available to graduate students and may be obtained at the resident center or by writing the International Campus Financial Aid director in Bunnell.

Financial aid applicants must meet University academic requirements and maintain the standards of satisfactory progress described in the Procedures and Regulations section of the catalog. For clarification of the applicable requirements and standards, contact the appropriate center director/registrar.

VETERANS' EDUCATIONAL BENEFITS

All Embry-Riddle graduate degree programs have been approved for Veterans Administration Educational Benefits. Students planning to use VA benefits should contact the appropriate center director as soon as possible prior to the start of the first term in which they plan to enroll. In order for the University to certify the enrollment of students wishing to receive veterans' benefits, the students must have applied and been accepted for enrollment as Embry-Riddle graduate students.

MILITARY TUITION ASSISTANCE

Military tuition assistance may be available to graduate students on active military duty. The Educational Services Officer at their assigned installation should be contacted for further information.

COURSE DESCRIPTIONS

AERONAUTICAL SCIENCE
MANAGEMENT SCIENCE
UNDERGRADUATE PREREQUISITES

COURSE DESCRIPTIONS

As the technology and challenges of aviation expand and new management techniques and theories are developed, the graduate program must be molded to keep pace. One method of introducing new material is through special courses offered, at least initially, only on a limited basis. When such courses or unique educational opportunities are offered, they will be identified with a course number having "95" as the last two digits. Courses involving individual, independent study and a one to one relationship with a faculty member are identified with a course number having "99" as the last two digits.

Aeronautical Science

- AS 509** **Advanced Aerodynamics** **3 Credits**
A study of current flight applications and problems that includes transonic and supersonic aerodynamics, principles of aircraft stability and control, and operational strength considerations. Prerequisite: Demonstrated knowledge of basic aerodynamics.
- AS 510** **Advanced Aircraft Performance** **3 Credits**
An analysis of performance characteristics for transonic, supersonic and near space air vehicles powered by jet or rocket engines. Problems related to high speed and high altitude flight such as aeroelastic effects, compressibility drag, Reynold's Number effects, ram pressure rise and aerodynamic heating are explored. Prerequisite: Demonstrated knowledge of basic aircraft performance.
- AS 512** **Air Carrier Operations** **3 Credits**
A study of air carrier flight operations from the viewpoints of the ground-based flight dispatcher and the cockpit flight crew. Topics include flight planning, aircraft performance and loading considerations, impact of weather conditions, routing priorities, etc. The course is adequate preparation for the FAA Aircraft Dispatcher written test. Prerequisites: Demonstrated knowledge of flight rules and regulations, basic meteorology, basic navigation, and basic aircraft performance.
- AS 515** **Simulation in Aviation** **3 Credits**
A comprehensive examination of simulation in modern aviation that includes the history, "state of the art", and current research and development. Discussion focuses on the extent and impact of simulator application and the effects on training costs and safety.

- AS 530 Corporate Aviation Operations 3 Credits**
 The establishment and operation of a corporate flight department is examined. The procedures and techniques generally accepted as standards by professional corporate flight operations are treated relative to individual corporate experiences. Included is a practical view of the corporate aviation mission of management mobility and use of the resources available to accomplish it.
- AS 601 Advanced Meteorology 3 Credits**
 Course topics include the derivation and application of the hydrostatic equation, atmospheric kinematics, derivation of the equation of continuity, development of thermal wind, fundamental weather analysis, high altitude and radar meteorology, air pollution, and solar impact on weather. The student practices current weather analysis and short range weather forecasting. Prerequisites: Basic calculus and demonstrated knowledge of basic meteorology.
- AS 606 Aviation Control/Communication Systems 3 Credits**
 A detailed analysis of current and future developments and trends in the control of air traffic that includes the evolution of current national policies and plans and their objectives. The recent and planned improvements for each major component of the ATC system are examined individually and as part of the system as a whole. Prerequisites: Demonstrated knowledge of flight rules and regulations and basic navigation.
- AS 607 Advanced Aircraft Systems 3 Credits**
 "State-of-the-art" aircraft systems and projections of research trends for future air vehicle requirements and applications are studied. Topics include the capabilities and limitations of current aircraft propulsion, electrical, environmental, control and hydraulic systems and sub-systems. The total aircraft design and the interdependence of aircraft system design constraints are emphasized. Prerequisite: Demonstrated knowledge of aircraft systems and components.
- AS 608 Aircraft Accident Investigation and Aviation Safety 3 Credits**
 A critical analysis of selected aircraft accidents and evaluation of causal factors. Particular emphasis is placed on study of the human factors connected with flight and support crew activities in aviation operations. Identification and implementation of accident prevention measures are stressed as integral parts of the development of a complete safety program.

- AS 609 Aircraft Maintenance Management 3 Credits**
 A detailed analysis of commercial air carrier and general aviation aircraft maintenance that includes regulation, organization and structure, capabilities and limitations, maintenance levels, inspection and reporting requirements, and prevention and correction inspections. Case studies of typical and unique maintenance scenarios are utilized. A major course objective is to heighten awareness of the critical interface of maintenance with flight, supply and training activities. Prerequisite: Principles of management.
- AS 634 Aviation Psychology 3 Credits**
 A study of the complexities of human factors research in aviation. Drawing extensively on such diverse areas as human physiology, basic learning theory, aviation safety and pilot training, the course surveys the study of human behavior as it relates to the aviator's adaptation to the environment and attempts to design an occupant "friendly" flight deck environment. Prerequisite: FAA Commercial/Military Pilot certification with Instrument rating.
- AS 636 Advanced Aviation Planning Concepts 3 Credits**
 Planning and decision-making techniques and strategies used by the aviation manager. The types and sources of data needed for decisions about route development and expansion, fleet modernization and new markets are examined. The methods of analyzing this data through computer applications, modeling, simulation, heuristics, value theory, and payoff tables are studied. The application and limitations of these tools are discussed. Prerequisites: Principles of management, microeconomics, and macroeconomics.
- AS 640 Supply and Distribution in the Aviation Industry 3 Credits**
 A study of the elements of physical distribution that includes the structure of supply organizations, priority systems, cost categories, inventory control, and the applications of electronic data processing. Case studies are employed to analyze supply management in terms of customer satisfaction relative to the costs incurred. Prerequisite: Principles of management.
- AS 641 Production and Procurement in the Aviation Industry 3 Credits**
 The evolution of an air carrier aircraft from design concept to delivery is examined from the perspectives of the purchaser, manufacturer, component manufac-

turers, operator, and certifier/regulator. Study of the process begins with demand analysis and continues through purchase contracting, manufacturing, marketing, certification, pre-delivery activities, and introduction into service. Prerequisites: Principles of management, microeconomics, & macroeconomics.

- AS 642** **Research and Development for the Aviation Industry** **3 Credits**
The types and sources of aviation research and development are analyzed through study of the structure and interrelationship of the industry, educational institutions, and other organizations. Sources and methods of funding, specification determination, the relationship of research and development to procurement and production, and the regulatory and other factors affecting progress from initial development to production of aircraft and components. Prerequisites: Principles of management, microeconomics, & macroeconomics.
- AS 699** **Special Project** **1-3 Credits**
Students may elect to perform a special, directed analysis and/or independent study in an area of particular interest. A detailed proposal of the desired project must be developed and presented to the center director for approval at least three weeks prior to the end of registration for a term. Prerequisite: Consent of the faculty member and approval of the Dean of Academics.

Management Science

- MS 500** **Government Role in Aviation** **3 Credits**
A study of the evolution of governmental involvement in the promotion and regulation of aviation and the changes resulting from deregulation. The interaction between governmental agencies and the aviation industry is examined with particular emphasis on the role of government in the resolution and achievement of both social and aviation goals.
- MS 570** **International Developments in Aviation** **3 Credits**
A comprehensive analysis of current international aviation issues. Particular attention is paid to U.S. international air services, and the cooperative efforts of nations toward providing safe and standardized airways and airports throughout the world. The effects of national, social, economic, and political goals on aviation and the methods for resolving international disagreements are also examined.

- MS 590** **Accounting Review** **4 Credits**
 An introduction to financial and managerial accounting; includes double entry accounting, income statement, balance sheet, interpretation of accounts, partnerships and corporations, and the cost, differential, and responsibility accounting aspects of managerial accounting. In order to satisfy the accounting prerequisite requirements, a student must pass a comprehensive examination in accounting. This course may be taken on a pass/fail basis. Credit for this course is not applicable to the requirements of any Embry-Riddle degree.
- MS 591** **Economics Review** **4 Credits**
 An introduction to economic principles, problems, and policies with an emphasis on macro and microeconomic theories, business fluctuations, fiscal and monetary policy, economic growth, and current domestic economic problems. In order to satisfy the economics prerequisite requirements, a student must pass a comprehensive examination in economics. This course may be taken on a pass/fail basis. Credit for this course is not applicable to the requirements of any Embry-Riddle degree.
- MS 602** **Principles of Air Transportation** **3 Credits**
 A study of air transportation as part of a foreign and domestic, multi-modal transportation system. The evolution of the technological, economic, social, and political aspects of the system in this century is reviewed. Long and short-term effects of deregulation and scarce energy are examined. Passenger and freight transportation, and common and private carriage in each mode are studied relative to the changing system as a whole and air transportation in particular. Prerequisites: Principles of management, microeconomics, & macroeconomics.
- MS 603** **Analysis of Data Base Management Systems** **3 Credits**
 A study of software systems designed for managing the storage, access, update, and maintenance of a data base. Emphasis is placed on identifying and understanding the capabilities and cost-effectiveness of current Data Base Management Systems (DBMS) and the advantages and disadvantages of using DBMS in modern business applications. Basic concepts of data structures are reviewed. Prerequisite: MS 621.
- MS 607** **Human Resource Development** **3 Credits**
 This course emphasizes the integration of the individual into the organization by studying the current and fundamental issues in organization theory and organ-

izational behavior as they relate to the individual. The effectiveness of the individual in the organization is examined in terms of personal traits such as communicative abilities, leadership style and potential, and beliefs about organizational ethics and social responsibility. Prerequisite: Principles of management.

- MS 609** **Airline Operations and Management** **3 Credits**
(Formerly MS 605)
An integrated study of the components and characteristics of airline operations and the functions of management. The characteristics and categories of air carriers and their role in serving national and international air transportation needs are examined. Airline organizational elements and functions such as structure, planning, and line and staff responsibilities are also explored. Prerequisite: Principles of management.
- MS 611** **Quantitative Methods in Business** **3 Credits**
A comprehensive survey of the quantitative analysis techniques and concepts available for use in management. Course topics include an introduction to a variety of quantitative methods, analysis of their strengths and limitations, and illustrations of their application to the solution of actual problems. Prerequisites: Probability and statistics.
- MS 613** **Personnel Management** **3 Credits**
The theories, structures, and techniques relative to the utilization of human resources in any organization. Personnel management systems and processes are studied in an environment of rapid social, economic, and technological change. Other topics include job motivation and satisfaction relative to productivity; inter-relationship of human and organizational goals and the achievement of both; decision-making processes within union and non-union organizations. Prerequisite: Principles of management.
- MS 614** **Marketing Analysis** **3 Credits**
The role of the marketing manager and marketing in the firm and society is examined. Emphasis is on the development of the marketing mix (product, price, place and promotion) and its relevance to the other functional areas of the firm.
- MS 615** **Current Problems in Aviation** **3 Credits**
An analysis of the significant current issues in various areas of civil aviation with particular attention paid to the economic problems and competitive strategies of airlines, regulatory evolution, airport and airspace

- congestion, and the conflicting interests of the many parties involved.
- MS 617** **Advanced Financial and Managerial Accounting** **3 Credits**
 The application of financial accounting standards, concepts, and principles using problem-solving and case study approaches. Selected cases will also address managerial planning, control, and decision-making. Prerequisites: Principles of financial and managerial accounting.
- MS 618** **Corporate Finance** **3 Credits**
 A crucial and timely study of current financial concepts, techniques, and issues emphasizing administrative and managerial applications. Topics include financial policy, planning and control of assets, liabilities and owner's equity, and incorporation into financial accounts and statements. Prerequisites: Principles of financial and managerial accounting.
- MS 620** **Managerial Psychology** **3 Credits**
 An examination of the causes and implications of human behavior in the organizational environment. Course topics include: evaluation of the comparative theories that explain and describe human behavior; behavior causation and modification; perception; personality; learning theory; motivation and work; systems psychology; influencing behavior.
- MS 621** **Introduction to Decision Support Systems** **3 Credits**
 A study of general systems concepts, purposeful systems within organizations, decision and information systems, planning and control systems, and project management and evaluation systems. Prerequisite: An introductory course in computers. (NOTE: This course is a revision of MS 612, Management Information Systems, a course that was formerly offered.)
- MS 622** **Decision Support Systems Analysis and Design** **3 Credits**
 Course topics include: review and analysis of old decision support systems; determining new system requirements; data collection techniques; feasibility assessment; design procedures; flow charting and documentation; system simulation; cost/benefit analysis; system implementation; user concerns; management involvement. Prerequisite: MS 621.
- MS 623** **Decision Support Systems Applications: Student Projects** **3 Credits**
 Case studies and student projects involving actual organizational systems in areas such as office automation, inventory, airline reservations, aircraft maintenance.

nance control and analysis. This course is the pragmatic capstone to the Decision Support Systems series. Prerequisites: MS 603, MS 621, and MS 622.

- MS 625** **Airline Marketing Management** **3 Credits**
A study of the functions and basic concepts of marketing air transportation services. Discussion includes passenger and cargo markets, determinants of travel demand, growth factors, seasonality, and cargo traffic categories and characteristics. Product and service elements, roles of advertising and travel agents, marketing unit structure, pricing and cost environment, and schedule planning are also among the topics examined. Prerequisites: Principles of microeconomics, macroeconomics, and management
- MS 632** **Aviation Labor Relations** **3 Credits**
An introduction to labor law as applied to the aviation industry. Topics include: labor union organization and constituency representation; the collective bargaining process; typical labor contract terms and provisions; grievance, mediation, and arbitration procedures; contract administration; labor actions; restrictive employment practices; Title VII of the Civil Service Reform Act of 1978. Prerequisite: Principles of management.
- MS 635** **Business Policy Analysis** **3 Credits**
Policy and strategy formulation in all of the functional areas of management within a constrained environment are examined via case studies. This "capstone" course includes a competitive management simulation game in which students must make decisions on personnel, production, marketing, pricing, and finance issues. Prerequisites: MS 611, MS 614, and MS 618.
- MS 638** **Managerial Economics** **3 Credits**
This course covers the underlying principles, laws, structure, and theories of microeconomics as applied to managerial decision-making in profit and non-profit organizations. Demand theory and analysis, the role of cost, profit maximization, market structure identification, and public-sector economics are explored. Prerequisites: Principles of microeconomics and macroeconomics.
- MS 645** **Airport Management** **3 Credits**
A study of the major airport management functions, especially planning, development, and operations. The management of on-site activities by airport tenants and their relationship with the airport operator are analyzed. The current problems confronting airports in

areas such as regulation, financing, revenue generation, cost control, establishment of rent and user charges, safety, security, and the socioeconomic relationship of the airport to the community it serves are explored. Prerequisite: Principles of management.

- MS 655** **Aviation Law and Insurance** **3 Credits**
Examination of the governmental regulatory functions affecting statutory and administrative law pertaining to aviation. The national and international impact of these laws on aviation policies and operations are studied. The legal aspects of business contracts, negotiable instruments, and the commercial code as they relate to aviation are analyzed. The course concludes with an overview of the principles of insurance and risk as they apply to aviation.
- MS 699** **Special Project** **1-3 Credits**
Students may elect to perform a special, directed analysis and/or independent study in an area of particular interest. A detailed proposal of the desired project must be developed and presented to the center director at least three weeks prior to the end of the registration for a term. Prerequisite: Consent of the faculty member and approval of the Dean of Academics.

Prerequisite Course Descriptions - Embry-Riddle Undergraduate Courses

AMT 370	Airframe Systems and Applications A study of airplane electrical, hydraulic, pneumatics, environmental, fuel, landing gear, and auxiliary systems. (Type 65)	4 Credits
AS 100	Foundations of Aeronautics Aerodynamics, engines, systems, Federal Aviation Regulations, navigation, meteorology, communication, Airman Information Manual, and flight physiology. Student is eligible to take FAA Private Pilot written examination upon satisfactory completion.	4 Credits
AS 102	Navigation I Chart development, time zones, scales, wind triangles, flight log preparation, flight planning, electronic navigation.	3 Credits
AS 103	Flight Rules and Regulations Parts 1, 67, 71, 91, 97, and 135 of the FARs and Part 830 of the National Transportation Safety Board.	3 Credits
AS 201	Meteorology I Atmospheric processes, cloud identification, basic stability problems, air masses, jet stream, aeronautical codes and weather maps.	3 Credits
AS 202	Navigation II Aerodynamic fundamentals, attitude instrument flying, principles and limitations of flight instruments, navigation radios and facilities, ATC procedures, airway system and charts, regulations and publications related to instrument flight rules (IFR).	3 Credits
AS 210	Aircraft Systems and Components Electrical, environmental, hydraulic, fuel, ignition, and lubrication systems including theory of operation and calculations.	3 Credits
AS 309	Basic Aerodynamics Incompressible flow, airfoil theory, wing theory, configuration changes, high and low speed conditions, special flight conditions, and an introduction to compressible flow. Calculation of stall speed, drag, and basic performance criteria.	3 Credits
AS 310	Aircraft Performance Aerodynamic performance of aircraft powered by reciprocating, turboprop, or jet turbine engines. Stability and control, weight and balance, and operating data.	3 Credits
CS 105	Introduction to Computers in Aviation Diverse exposure to the digital computer and its uses and capabilities as a management tool in the aviation field. Topics include basic introduction to systems analysis and management information systems. Contrasts hardware capabilities, programming requirements, and systems analysis and planning.	3 Credits
CS 109	Introduction to Computer Programming with BASIC Concepts of algorithms, computers, and programming. Hands-on computer programming in BASIC. Student develops an appreciation for the kinds of tasks that can (or cannot) be performed by the computer, and the types of analysis and programming necessary to achieve desired results.	3 Credits
EC 210	Microeconomics An introduction to economic principles, problems, and policies with emphasis on microeconomic theory and current domestic problems.	3 Credits

- EC 211** **Macroeconomics** **3 Credits**
 An introduction to economic principles, problems, and policies with emphasis on macroeconomic theory, business fluctuation, fiscal and monetary policy, and economic growth.
- MA 112** **College Mathematics for Aviation II** **3 Credits**
 Basic calculus designed for the student of aviation. Differentiation and integration of algebraic functions; applications to velocity, acceleration, area, curve sketching, and computation of extreme values.
- MA 211** **Statistics with Aviation Applications** **3 Credits**
 Descriptive statistics; populations and samples; sampling and random samples; mean, variance, and standard deviation; elementary probability; binomial distributions and their interrelationships; one and two sample hypothesis testing involving proportions and means for large and small samples; estimation and confidence intervals; Chi square distribution; correlation and the Pearson coefficient and application of these topics in aviation.
- MA 222** **Business Statistics** **3 Credits**
 Measures of central tendency and dispersion; histograms; axioms and arithmetic of probability; finite sample spaces; dependent events and Bayes' Theorem with applications to management problems; binomial, Poisson, and normal distribution and their interrelationships; discrete and continuous random variables; special continuous distributions; sampling distributions; hypothesis testing; estimation and confidence intervals.
- MS 110** **Accounting I** **3 Credits**
 An introduction to accounting; double entry, income statement, balance sheet, interpretation of accounts, partnerships, and corporations. This course is offered only at International Campus locations.
- MS 112** **Management Accounting** **3 Credits**
 This course emphasizes the conceptual, measurement, and communications aspects essential for the interpretation and use of accounting information for management purposes. These aspects will be stressed by treating three areas of cost within the field of management accounting: 1) full cost accounting; 2) differential accounting; and 3) responsibility accounting. This course is offered only at International Campus locations.
- MS 210** **Financial Accounting I** **3 Credits**
 Fundamental principles applicable to the accounting cycle, asset valuation, income determination, financial reporting, the owner's equity.
- MS 212** **Financial Accounting II** **3 Credits**
 Fundamental principles applicable to financial statement analysis, funds and cash flow reporting, price level changes and income tax interperiod allocation.
- MS 305** **Management Analysis and Concepts** **3 Credits**
 Relevance and limitations of management theory in contemporary organizations. Current managerial problems and issues in a world of rapid change.
- MS 312** **Managerial Accounting** **3 Credits**
 Emphasizes the conceptual, measurement, and communication aspects essential for the interpretation and use of accounting information for management purposes. These aspects will be stressed by treating three areas of cost within the field of management accounting: full cost accounting; differential accounting; and responsibility accounting.

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UNITED STATES

Andrews AFB Center
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Stop #44, Building 1413
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(301) 735-6340/981-4098

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ERAU
836 CSG/DPE
Davis-Monthan AFB, Arizona
85707-5000
(602) 747-5540

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ERAU
Building 270, Room 109-B
Atlantic City Airport,
New Jersey 08405
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ERAU
Education Center
321 CSG/DPE
Grand Forks AFB,
North Dakota 58205
(701) 594-5324

Griffiss AFB Center
ERAU
416 CSG/DPE
Griffiss AFB, New York 13441
(315) 339-5458 or 330-3746

Keesler AFB Center
ERAU
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c/o Base Education Office
Keesler AFB, Mississippi 39534
(601) 377-2323

Loring AFB Center
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Loring AFB, Maine 04751
(207) 999-2608 or 328-7933

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Base Education Office
22 CSG/DPE
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March AFB, California 92518
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63 ABG/DPE
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87117
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Building 241
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36 CSG/DPE
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APO New York 09109

Ramstein Air Base
86 CSG/DPE
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APO New York 09012

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Finthen Education Center
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APO New York 09185

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Hanau Education Center
Fliegerhorst Kaserne
Attn: ERAU
APO New York 09165

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APO New York 09057

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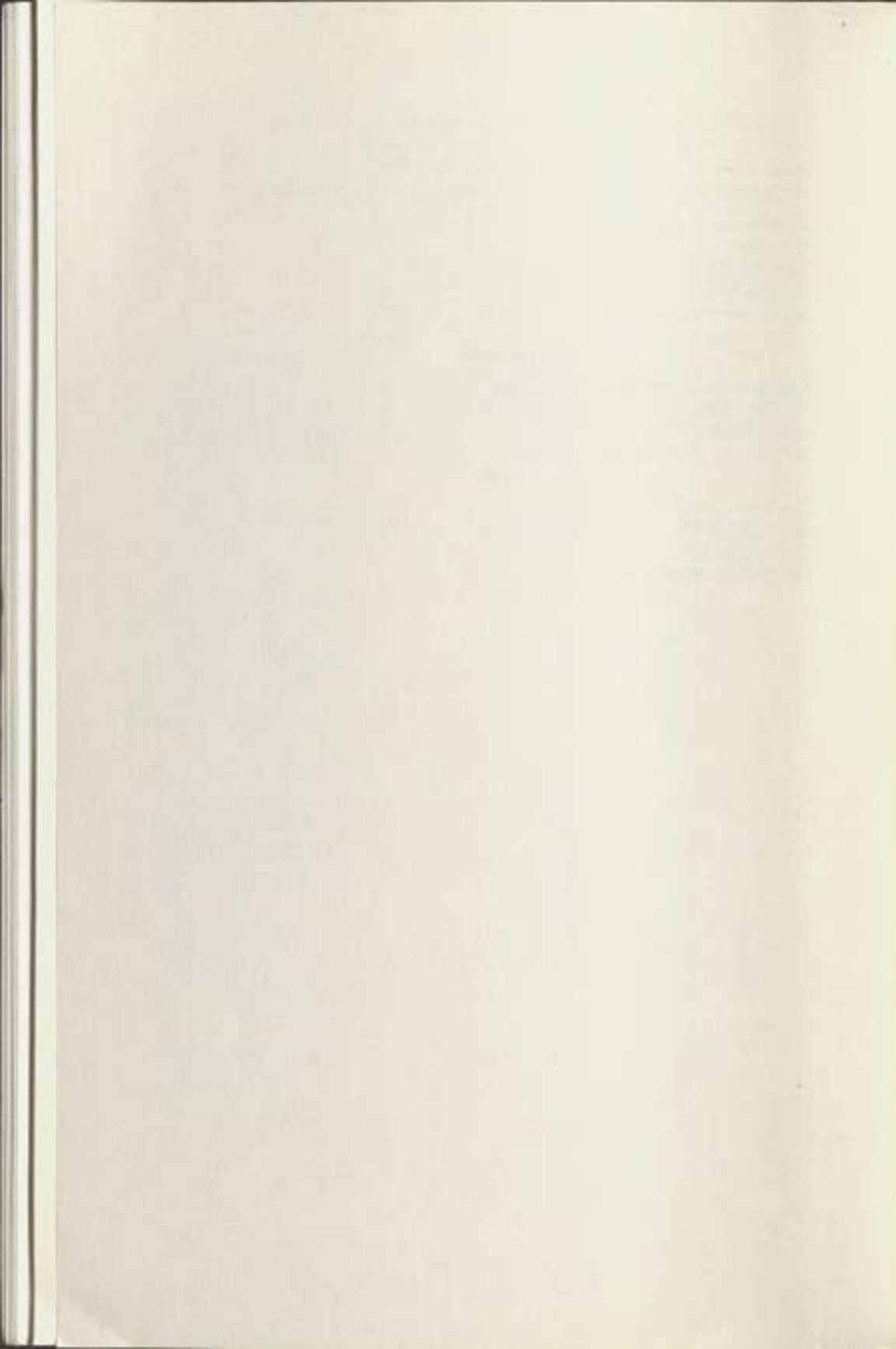
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52 CSG/DPE
Attn: ERAU
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Attn: ERAU
APO New York 09283



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