

Step-by-Step Registration Instructions

Log In or Create New User

New users will need to set up their profile. **If you are registering someone other than yourself** for this program, an account must be created for that person with their personal information (not yours). If you already have a Penn State account, you cannot use it to register someone else.

Required items in the system will be indicated by a red asterisk*

- Date of birth – Select a date on the calendar to view the format requested
- Security Question and Answer – Select your options from the drop down menu and enter your answer
- User Information – Password must be at least 7 characters and contain both numbers and letters
- Contact Information
- Marketing Communication

Note: If you select to allow e-mail contact, helpful logistical information about the program you are registering for will be sent via e-mail.

Select your Registration Package

- Click “Continue” to Review and Pay
- View the registration policies and confirm by checking the box
- Click “Pay and Register” to be directed to PSUPAY
 - Complete the credit card information and submit payment

After you check out, you may print a copy for your records. A password will be provided after registration closes in October.

Registration Questions

If you have questions about registration, please contact:

Outreach Non-Credit Registration Office
8:00 a.m.–5:00 p.m. Monday–Friday
Phone: 814-867-4973
Email: noncredit@psu.edu