Step-by-Step Registration Instructions

Log In or Create New User

New users will need to set up their profile. If you are registering someone other than yourself for this program, an account must be created for that person with their personal information (not yours). If you already have a Penn State account, you cannot use it to register someone else.

Required items in the system will be indicated by a red asterisk*

- Date of birth – Select a date on the calendar to view the format requested
- Security Question and Answer – Select your options from the drop down menu and enter your answer
- User Information – Password must be at least 7 characters and contain both numbers and letters
- Contact Information
- Marketing Communication

Note: If you select to allow e-mail contact, helpful logistical information about the program you are registering for will be sent via e-mail.

Select your Registration Package

- Click “Continue” to Review and Pay
- View the registration policies and confirm by checking the box
- Click “Pay and Register” to be directed to PSUPAY
  - Complete the credit card information and submit payment

After you check out, you may print a copy for your records

Registration Questions

If you have questions about registration, please contact:

Outreach Non-Credit Registration Office
8:00 a.m.–5:00 p.m. Monday–Friday
Phone: 814-867-4973
Email: noncredit@psu.edu